



## **National Ophthalmology Database Manager**

Fixed-term (3 years)

Hours: 21hrs per week

Reports to: Head of Professional Support

Line reports: 3

Salary: £39,939 to £43,269 depending on experience (please state your salary expectations in your covering letter).

### **Intro**

Have you got the skills and experience to manage a high-profile national project. This is an exciting new role where you will implement effective strategies and programmes to direct and manage the NOD's (National Ophthalmology Database) operational activities.

### **About The Royal College of Ophthalmologists**

The Royal College of Ophthalmologists (RCOphth) is the only professional body for medically qualified eye doctors, who specialise in the prevention, treatment and management of eye disease, including surgery to optimise eye care for all patients. We are the voice of the profession and champion excellence in the practice of ophthalmology. We do this through our collaborative work across the eye health sector and with regulatory healthcare bodies.

### **About the National Ophthalmology Database (NOD)**

The National Ophthalmology Database, managed by The Royal College of Ophthalmologists (RCOphth), is recognised by clinicians, NICE, GIRFT and industry as an exemplar large-scale audit that can deliver system transformation that improves the quality and safety of patient care. It aims to lower unwarranted variation and makes savings for the NHS by reducing risks and supporting continued professional learning.

Introduced in 2010, the Cataract Surgery Audit has analysed the outcomes of cataract surgery, the most performed operation in the NHS (England and Wales). Since 2010, there have been approximately 3,500 fewer post-cataract surgery complications annually across the NHS and an estimated annual saving from follow up treatments of £2 million.

In October 2020, the RCOphth committed to a three-year project to develop a UK wide Age-related Macular Degeneration (AMD) audit. This is an exciting new development for the NOD. It is hoped that at least 130 providers will be able to contribute data by the end of 2022. Supported by funding from charity and industry stakeholders, the project will collect data to enable providers to compare treatment outcomes and care processes for AMD, considering differences in baseline characteristics, and identify and disseminate best practice to improve key clinical care processes and patient safety.

### **About you**

A self-motivated and results-driven individual you will be responsible for directing and managing the NOD's activities. Working with the NOD Steering Group Chair, Head of Professional Support and the NOD project managers, you will use your excellent communication skills, knowledge of business functions, budgeting, line management and finance skills, and strong leadership qualities to develop and implement effective strategies and programmes.

You should be adept at stakeholder management and able to quickly establish and maintain good working relationships with health professionals and other key programme sponsors. A capable and approachable line manager, you will have responsibility for members of the audit team who will support the operational aspects of project delivery.

You will need the following:

- Degree in business management or a masters in business administration or other relevant qualification
- Good knowledge of business functions including experience of organising negotiations and managing contracts with external contractors
- Experience of working with and influencing a wide range of senior stakeholders
- Ability to produce and deliver business reports and presentations
- Ability to manage conflicting demands and work to tight deadlines
- Ability to communicate effectively and professionally with staff and stakeholders
- Ability to create and manage budgets
- Line management experience

### **About the role**

You will play a significant role in assisting the RCOphth in maintaining relationships with clients, generating new business, improving service, and increasing productivity. You will Support the NOD's leadership team with sustaining and identifying funding opportunities, as well as strategic planning for the NOD programme in collaboration with the Head of Professional Support and NOD Steering Group. You will also be responsible for the delivery and evaluation of the National Ophthalmology Database programme, ensuring the different programmes (Cataracts and AMD) complement each other. In this challenging role you will be developing a high-profile initiative and will need to actively seek out change to meet business objectives.

### **Working for RCOphth**

Our overall staff numbers have grown in the past 18 months. We are recruiting the right people with the right specialist skills to help us deliver on our strategic aims. In return, we offer a comprehensive and competitive benefits package. To find out further information, please look at our Job Vacancies page.

**To apply, please submit your CV and a covering letter (explaining how you meet the person specification along with your salary expectations) via the link below. A covering letter is an important part of our application process so we encourage you to submit one, as your application may not be shortlisted if you do not.**

For more information on the role, please contact Beth Barnes via [staff.vacancies@rcophth.ac.uk](mailto:staff.vacancies@rcophth.ac.uk) (office hours are 09.00-17.00)

**Closing date: 5.00pm Thursday, 2<sup>nd</sup> September**

**1<sup>st</sup> round interviews: Thursday 16<sup>th</sup> September** (at the College premises - 18 Stephenson Way, London, NW1 2HD)

**Applicants must already have the right to work within the UK without restriction. Only shortlisted candidates will be contacted.**