

Portfolio Pathway - Assessor Volunteer Opportunity

Name of position: Portfolio Pathway Assessor

Start date: ASAP

Term: Minimum 3 years (extendable)

Time commitment: 2 or more applications per year as preferred

Meetings: Refresher Training once per year. Next date is 29 January 2025 (in person)

Contact: Robert Hulston, robert.hulston@rcophth.ac.uk

About the position

The College's role is to evaluate individual applications from those doctors seeking entry onto the Specialist Register via the Portfolio pathway route. Applications are evaluated in accordance with the guidance set by the college and GMC. Assessors are required to ensure the best interests of the patient are protected and that the applicant receives a fair assessment of their application in accordance with relevant legislation, the current process and advice.

The process requires attention to detail for the both the applicant and the assessor. Evaluations need to be completed within the time frame allowed.

The assessor will go through the paperwork submitted as evidence in detail and this is followed by a teleconference with a second assessor to discuss the application prior to completing an evaluation form. Recommendations are then sent to the GMC.

Criteria for position

- Member in good standing with the College
- Practising consultant Ophthalmologists in the NHS with at least five years NHS appropriate experience who is entered on the specialist register
- A commitment to equality and diversity, confidentiality and high professional standards
- Understanding of the principles of adult learning and how ophthalmology competences are assessed in training
- Experience of teaching or managing ophthalmology education
- A good knowledge of the current curriculum requirements and standards for trainees
- The ability to assimilate and comment in detail on large amounts of information
- Attention to detail and the ability to make robust, consistent and objective judgements with reference to the curriculum standards and the quality of the evidence presented
- The ability to meet timescales, work under pressure and organise work effectively
- Good IT skills (to download large files and for basic word processing)

Benefits

There are a number of non-financial benefits to undertaking this role. E.g. assessors will have the facility to influence the guidance on the process and deal with a mixed complexity of applications, professional knowledge and networks will be expanded, opportunities for self-development and will be a Portfolio pathway subject matter expert.

How to apply

To apply for this exciting opportunity, please complete the [volunteer application form here](#) or on our website including your latest Equality and Diversity certificate, date of last appraisal

and an abridged CV. Please feel free to email Robert Hulston robert.hulston@rcophth.ac.uk if you have any questions.

All eligible individuals will be contacted via email. Applications are assessed remotely based on skills, no interview will be required and initial training will be completed on appointment.